

Job Search 101



NIH Career Symposium
Tuesday, May 19, 2009



Plan ahead

- Average length of job search?
18.96 weeks (almost 5 months)

Source: Current Population Survey, Bureau of Labor Statistics, May 2008 – April 2009



Know what you want

- Make a decision *before* you search
- Visit OITE career counselors
- Consider conducting a self-assessment



Create a support network

- Visit OITE, get to know the staff
- Start a job search group with friends, colleagues
- Brainstorm ideas with others, offer encouragement



Use many strategies

- Don't limit yourself to one or two strategies
- Strike a balance between published and unpublished job listings



Network!

- Alumni/ae databases at undergrad and grad (and postdoc?) institutions
- Professional associations
- Local networking groups
- Online networking



Identify specific orgs

- Be aware of trends
- Use local and national business journals
- Check biotech council sites
- More effective strategy than applying on mega-job boards



Temp to perm

- Gives you a chance to check out the organization, and vice-versa
- Ask agencies about their record of temp-to-perm hires



Job fairs

DIVERSITY JOB FAIR



Tuesday, June 9th
10am–3pm

Waterford Reception Center
6715 Commerce Road
Springfield, Virginia

- ★ Dress professionally.
- ★ Bring resumes.
- ★ Research each company before attending event to best know the positions open and the requirements to qualify.
- ★ Treat the event as if it were an interview.
- ★ Free Admission to Job Seekers
- ★ Metro Accessible
- ★ Free Resume Screening Provided by Anointed Words

EmploymentGuide.com
Let Us Be Your Guide

EmploymentGuide.com
Let Us Be Your Guide



wiseworker
In Collaboration with
the AARP Foundation

MontgomeryWorks
For Working Women





Professional fellowships

- Provide an introduction to—and experience in—different career fields
- Ex: [K-12 teaching](#), [science policy](#), [sustainable energy](#), etc.



Placement agencies

- Most assist job seekers with several years of experience – but this may include postdoctoral work
- Beware of fees.....



Resume/job “banks,” databases, boards

- Mega-site pros and cons:
 - Pros: easy to use, free
 - Cons: time drain, one of the least effective job search methods
-and be aware of online fraud



Final tips

- Get organized!
- Create a system to keep track of your search: notebook, online, etc.
- Use a calendar and set short-term, achievable goals
- Keep in touch with people



Resources

- DC Job Search Group:
<http://www.workministry.com/jsg/washdc.shtml>
- One-Stop Career Centers:
<http://www.careeronestop.org/>
- Grant/fellowship listings: <http://www.grantsnet.org>
- Online networking: <http://www.linkedin.com/>,
<http://twitter.com/>
- Business journals:
<http://washington.bizjournals.com/washington/>,
<http://baltimore.bizjournals.com/baltimore/>
- Tech Council of Maryland Membership Directory:
<https://techcouncilmd.com/members/directory.php>



More resources

Kelly Scientific Resources

Specializes in placing scientific professionals.

www.kellyscientific.com

JobSpectrum.org

Resource for employers and job seekers in chemistry, pharmaceuticals, biotech, and the chemical sciences industry.

www.jobspectrum.org

Evolution Recruitment Consultants

Provides recruitment services, positions, and candidates for all areas of the biotechnology sector.

www.evolutionconsultants.com

Scientific Placement, Inc.

Specializing in recruitment of candidates with commercial product development experience in the microcomputer and commercial software industries.

www.scientific.com

OneScience

Biotechnology, pharmaceutical, and scientific job listings, career insight, and news.

www.onescience.com

Lab Support

Places professional scientists in pharmaceutical, biotech, nutraceutical, chemical, food, medical device, petrochemical, contract manufacturing, and personal care firms.

www.oalabsupport.com

Farnath Scott & Associates

Specializing in national recruitment for the clinical and biotech laboratory industries.

www.farnath.com

Aerotek: Scientific Jobs & Staffing

Fills scientific jobs and provides scientific staffing throughout the U.S. and Canada.

sciences.aerotek.com

GenQuest BioScience, Inc.

Positions in research, development, manufacturing, clinical, and other science careers.

www.genquestbio.com