NIH Fellows Committee Agenda
Thursday, January 9th 2014
Conference room 6, 6C, Building 31
Call-in number: 1 866 772-5230, Passcode: 8168509

1. Welcome New Members
2. Introductions
3. December minutes- approval
   a. Forgot to approve the minutes. Will do at next meeting.
4. Remarks (10 Minutes):
   a. FelCom Officers: Kenneth Remy, Lucie Low, Anna Sundborger, and Joseph Tiano
   b. Office of Intramural Training and Education (OITE): Lori Conlan and Shawn Mullen
   c. Office of Intramural Research (OIR): Charles Dearolf
5. New Business
   a. Welcome back and reminder of responsibilities (5 minutes)
   b. Clinical co-chair elections (15 minutes)
      • Natalia Chalmers was elected co-chair
   c. Children’s Science Center - volunteer STEM outreach opportunities (10 minutes)
   d. Open House (10 minutes)
6. Subcommittees and Liaison Announcements (10 Minutes)
   a. Animal Research Advisory Committee
   b. Career Development Committee
   c. Child Care Board Liaison
   d. Clinical FelCom
   e. Committee on Scientific Conduct & Ethics Liaison
   f. FAES Liaison
   g. FARE Committee
   h. Graduate Medical Education Committee
   i. Human Subjects Research Advisory Committee Liaison
   j. IPRWH Liaison
   k. Medical Executive Committee Liaison
   l. Mentoring
   m. National Postdoc Association Liaison
   n. Recreation and Welfare Committee
   o. Service Outreach Subcommittee
   p. Social Committee
   q. Training Directors Committee Liaison
   r. Visiting Fellows Committee
   s. WALS Committee
   t. Women Scientist Advisors Committee Liaison
   u. AFTR Liaison

7. Adjournment

   Next meeting: Thursday, February 6th, 2014 in Building 1, Wilson Hall
OITE
- Next week is the graduate research symposium so please try to attend to support your fellow grad students. Chris Austin will be the keynote speaker and he is phenomenal!
- OITE will be adding webinars to their portfolio of “stuff”
  o The initial webinar will be on networking
  o They are looking for the fellow’s opinion on the best time for these webinars. Should they be done during “working” hours (9-5pm) or after hours
  o These webinars would also be archived for later viewing and they will be able to be accessed from outside the NIH
  o When the first webinar comes out try it and give Lorie your feedback

OIR
- OIR is in building one
- They are the equivalent to the provost of the university
  o Oversight to animal and human subject welfare
  o Tenure committee
  o Hiring committee
- The welfare of fellows is important (mentoring, etc.)
- They also have oversight over OITE
- Please don’t just delete their e-mails because they usually contain important information

Felcom officers
- Welcome back and Happy New Years!!
- Welcome new members
Overview of important rules:
- Come to the monthly meetings
- The Friday before the meeting the IC reps, committee chairs and liaisons should submit their report to the two co-chairs announcing any important news/business (if there is nothing to report please send an e-mail with nothing to report)
- New attendance policy
  o If you cannot attend a meeting pleases e-mail the four co-chairs 24 hours in advance for an excused absence. Not notifying anyone will count as an unexcused absence
  o Calling in from a remote location still counts as being at the meeting
  o If you cannot make it to the meeting please try to recruit someone to attend in your place and e-mail the four co-chairs in advance who will be taking your place

Elections
- The candidates gave their descriptions and desires for why they want to be Felcom co-chair
- See below for their written statements
- For people on the phone please text your vote to Ken at 215-601-4947
- The co-chair elect is Natalia Chalmers
  o Congratulations to Natalia!!!
  o She must attend the next five meetings inorder to fulfill the bylaws and remain eligible to take office in July. If she misses one meeting there will be a new election

Other Felcom business
- For questions about health insurance contact FAES directly
- FAES is thinking about starting a membership for fellows
  o More information will be presented at the next meeting.
Lee Ann Brownlee (lanbrownlee@cox.net) from the Children’s Science Center presented for 10 minutes.

- She is a board member and works on the marketing committee
- The Children’s Science Center offers hands on children’s activities all around northern Virginia. [http://childsci.org/](http://childsci.org/)
- Volunteers are the backbone of the organization
  - They focus the STEM disciplines
  - The museum is currently in a mobile labs format (until the museum is constructed) being called a museum without walls
    - They literally pack up their equipment and take it directly to the children at various schools and libraries around northern Virginia
  - It has become so popular that they cannot accommodate all the interested schools (needed to use a lottery system)
- They want to expand their museum without walls program and want to expand to preschools (a pilot program)
- A world class children’s museum is being built in northern Virginia
  - They plan to secure a land grant in 2014 and hope to open their doors 4-5 years later
- Volunteers are the backbone of the organization
  - To join the e-mail news letter for more information please visit
    - [http://childsci.org/](http://childsci.org/)
    - [http://childsci.org/newsletters/](http://childsci.org/newsletters/)
    - Or e-mail Michelle Bond at michelle.bond2@nih.gov

**Ideas for 2014**

The NIH can do more to help fellows prepare for future jobs

- Biobuzz.net is a monthly networking group ([http://www.biobuzz.net/v2/](http://www.biobuzz.net/v2/))
  - 80% of people get jobs through networking
- There is a Science Policy listserve and science policy happy hour
  - Their newsletter ([www.sciencepolicycareers.org](http://www.sciencepolicycareers.org))

Workshops during the day are hard to attend due to lab experiments

- Webinars are posted online and summaries are written up by the career development committee

Policy details should be advertised better

- Internships outside the NIH are difficult because of our government position and the red tape involved

Centralize the resources in one location

- The OITE website does a good job of doing this already
SUBCOMMITTEE & LIAISON REPORTS

Animal Research Advisory Committee

Lara el Touny

No report submitted

Career Development Committee

Elyssa Monzack (NIDCD) & Jennifer Plank (NIDDK)

Members: Libby Barksdale (NICHD), Ben Blehm (NCI), Sandip De (NICHD), Aysegul Ergen (NCI), Pamela Gallagher (NCI), Cory Lago (NHLBI), Lauren Lepone (NCI), Olga Pavlova (NIDDK), Nadine Samara (NIDDK), Priyanka Shah (NINDS), Paul Yourik (NICHD).

The Career Development committee last met on 12/5/13 and our next scheduled meeting is on 1/9/14. Our last seminar, “Careers in Grants Management” (12/16/13) was well-attended, with ~35 fellows present. Our next seminar will be “Careers in Medical/Science Writing and Publishing” on 2/18/14 in Building 10, Lipsett Auditorium, from 3-5 pm.

Childcare Board Liaison

Wendy Knosp & Anastasia Aksyuk

1. Annual report from the Child Care Board has been presented to Dr. Collins
2. Dr. Schully made a 10 minute report to EO on November 5, highlighting the value of work-life balance on productivity and retention
3. The continuation of the Back-up care program has been approved by the board and the report to Dr. Collins is in preparation.

NOT MANY FELLOWS KNOW ABOUT THIS PROGRAM, but fellows are eligible. The service finds a childcare for you when your regular one is unavailable. It can also be used nationwide, ALSO WHEN TRAVELLING TO A CONFERENCE http://www.ors.od.nih.gov/pes/dats/childcare/pages/nihback-upcareprogram.aspx

4. Waiting list is 50% less after 1 decline policy was implemented
5. The grounds for the new center haven’t been broken yet, but should be very soon, no dates yet.
6. Next meeting Jan16, 2014

Clinical FelCom

Kenneth E. Remy (CC) and Sid Kerkar (CC)

The Clinical Fellowship committee met on Monday, January 7th. We discussed the second annual fellows day, learned about BTRIS, and furthered discussions on the next quality improvement survey. The next meeting is March 3rd at 4 :30 in the medical board room.

Committee on Scientific Conduct and Ethics

Peter Winter

Nothing to report. Dec. 2013 meeting was cancelled
FAES Liaison

Jue Chen (NHLBI), Jia Yan (NIAAA)

Nothing to report.

FARE Committee

Sudhir Rai (NICHD) & Hien Dang (NCI)

Members: Jarcho Johanna (NIMH), Jessica Mann (NIAID), Jessica Roberts (NCI), Tuan Nguyen (NIAAA), Jessica Pierce (NIDDK), Tanchun Wang (NIDDK), Jitti Chaisaingmongkoi (NCI), Zhou Bing (NINDS), Aflaki Elma (NHGRI), Steve Parker (NIGMS), Preeti Subramanian (NEI), Michael lehmann (NIMH), Dennis Watson (NICHD), Brajendra Tripathi (NCI), Hien Dan (NCI), Sudhir K Rai (NICHD).

Recruitment for the FARE 2015 committee has been completed. We now have 16 committee members (including the co-chairs). We had formal joint meeting with Research festival person (Roberts, Jacqueline) regarding re-schedule of Research festival and FARE competition dates. We had our first informal meeting on 19th December 2013 at Building 2 with Lori M. Conlan. The next meeting will be sometime in the mid of this month, where we will begin to finalize the FARE poster and flyer, and set the committee members up with administrative rights to use the FARE website. In early February we will be asking for the help of Felcom members in placing posters advertising FARE 2015 around their respective buildings.

Graduate Medical Education Committee

Dawn Ionescu & Ali Abbas Syed

Nothing to report.

Human Subjects Research Advisory Committee

Jeanelle Spencer

No report submitted

IPRWH Liaison

Ni Hong

No report submitted

Medical Executive Committee

Kenneth E. Remy (CC) and Sid Kerkar (CC)

Nothing to Report at this time.

NPA Liaison

Monica Deshpande & Tara Burke

No report submitted
Recreation and Welfare Committee  
Jeanne Morin-Leisk

Soft launch of new R&W website: fedesp.com. Please test and feel free to email me with your thoughts at Jeanne.morin-leisk@nih.gov.


A WINNter Affair: The Children’s Inn at NIH Young Ambassadors Council’s third annual gala, Saturday, February 22, from 8pm – Midnight, at The Powerhouse, 3255 Grace Street NW Washington, DC 20007. Information at: www.childrensinn.org/youngambassadors

Service and Outreach Subcommittee  
Shu Hui Chen (NIAID) and Brian Janelins (NIAID)

Committee Members (bold indicates present): Shu Hui Chen – NIAID, Ash, Jessica (NIH/NIA/IRP-Baltimore); Yan, Jia (NIH/NIAAA); Stephanie Petzing (USUHS); Gotti-Espinoza, Luciana; Abramowitz, Lara (NIH/NIDDK) [F]; Harris, Dinari (NIH/NHLBI); Rosales, Tilman (NIH/NHLBI) [F]

Past Events:
Casey Trees planting November 16, 2013. We have 11 volunteers signed up to help plant trees at the Historic Veterans’ Retirement Home in DC. Pictures are here http://www.flickr.com/photos/caseytrees/sets/72157637790334795/ https://www.dropbox.com/sh/khey9jh0f7s1ffz/83dI0QqKHC

Food Packing at Capitol Area Food Bank December 14, 2013 from 9AM-12PM. 10 volunteers. Pictures are here: https://www.dropbox.com/sh/inwtcmxqnx37rpl/zHSNxp9krq

On going Events:
ReSET: 2 new After School programs available both in NW DC: Bancroft and Truesdell
A local non-profit organization, ReSET, has IN classroom volunteer outreach opportunities available in the area for those who are interested in teaching. ReSET places volunteers in D.C. Metro area pre-kindergarten centers and elementary school classrooms to lead students in hands-on science experiments to promote STEM outreach and spark interest in science and engineering in young students. The link provided shows ReSET presence in schools as of 2012 <http://maps.google.com/maps/ms?msa=0&msid=214161005037603278926.00049f3f90b5934b6ea8&hl=en &ie=UTF8&t=m&z=10&vpsrc=1>
No educational training or certification is required, and you will always be in the presence of the classroom teacher. A background check is required. Please be advised that participation depends on permission of your supervisor, if you have to leave work in order to get to the school on time, etc. You may NOT participate during the workday unless given permission by your supervisor. Participation depends on your ability to provide your own transportation or use metro. Saturday or after school opportunities may be available depending on the needs of the school.
If you have interest in participating please contact me at shuhui.chen@nih.gov or John Meagher at reset@resetonline.org. Please note that this opportunity is open to the community at large and not limited to just fellows.

Planning updates:
Safra Lodge Food drive: Tentative dates will be for March and April. Jia is contacting R&W and the Lodge to find out the information.

- Kick off to the food drive by hosting a luncheon at the Lodge? Maybe a valentine's or St. Patrick's theme
in March
  - Include girl scouts or boy scouts for luncheon service (Luciana is going to follow up on this with other troops we have not worked with)?
    - Tentative dates are weekends during the Spring in conjunction with the Food Drive.

Montgomery County Science Fair Judges Needed: Deadline for Judge Registration is February 17, 2014 on http://sciencemontgomery.org to register as a Category Judge and to obtain more information about the fair and the judging process. We have Judging Criteria, Judging Guidelines, Category Descriptions, a detailed Fair Schedule and Directions to the FDA posted on our web site.

The Montgomery County Science Fair is an opportunity for several hundred High School and Middle School students to think creatively, problem solve, learn how to carry out a science experiment and have some fun while doing so. Our Fair’s success depends upon the many area scientists who volunteer to judge at the Fair. Saturday, March 15, 2014 at the FDA White Oak Campus, 10903 New Hampshire Avenue, Silver Spring, MD 20993. Judging begins at 9:30 am to no later than 5 pm. Lunch and snacks will be provided.

JUDGING SCHEDULE The judging preview period (students absent) is from 9:30 am – 12:15 pm. The judging interviews (students present) begin at 1:00 pm and should be finished by 4:00 pm. All award decisions need to be submitted by 5:00 pm.

New topics:
Bond, Michelle (NIH/NIDDK) [F] is involved with the Children’s Science Center in NoVA, which provides outreach opportunities geared to the VA science standards for grades K-8. They are looking for volunteers.

SOS invited speaker for January to talk about the STEM opportunities
The center is a new museum being built to promote STEM in VA. There are 2 main sections:
  1) Lab Phase: promote and bring science experiments and activities to schools
     (40 involved in the lottery system in VA and DC)
  2) Full Museum, which is being built

All activities on weekdays will be from 5-9PM. The actual program will be from 6-8PM. There are also weekend programs available.

FAES partnership/opportunities
  - Advertise teaching opportunities within FAES for fellows to have curriculum development experiences.
    - There are 2 postdoc lead courses being taught in the Spring. Selection has been closed, but there will possibly be other opportunities for the Fall if these are successful:
      - Forensic Science
      - Personalized Medicine.
  - Segway to branch Outreach to local Universities?

Tilman is looking into setting up volunteer opportunities at local area soup kitchens.

Social Committee Anna Sundborger & Christiane Kuschal

We had a Holiday party at the FAES house on Dec 16th. It was a great success and we are very grateful to FAES for sponsoring the event.
This month we'll have a Happy Hour at Brickside on Jan 15th, 6 pm

Training Directors Committee Cristina Rangel and Kenneth Remy

During the December 19th TDC meeting there was a presentation by Dr. Paul Sheehy about the Trainee Career Tracking (xTRACT) Enterprise System Development. He discussed the importance
of xTRACT to fulfill one of the NIH initiatives to develop a simple and comprehensive tracking system for trainees after they leave NIH. He also discussed the IC-specific systems already implemented by NINDS - Trainee Tracking System (TTS), and NIEHS - CareerTrac (CT).

Dr. Jonathan Wiest presented to the Committee the suggestions and concerns discussed during the December 4th meeting with Dr. Wendy Fibison and the TDC subcommittee’s chairs. The intent of the meeting was to identify areas where the committee should focus efforts to improve the trainee’s experience. Several good ideas were proposed during the meeting, and the importance of building a stronger relationship with FelCom was also discussed.

**Visiting Fellows Committee**

*David Sanchez-Martin & Jithesh Veetil*

No report submitted.

**WALS Committee**

*Pere Puigbo Avalos and Nermi Parrow*

*Members:*
Andrea Cathcart (NIAID), Panpan Yu (NHLBI), Meghan Drummond (NIDCD), Weili Cat(NICHD), Shuxi Liu(NINDS)*

Could we include this reminder from the WALS subcommittee:

Please encourage fellows to nominate a speaker for the 2014-2015 Wednesday Afternoon Lecture Series (WALS). If their nominee is chosen, the WALS subcommittee will assist the nominating fellow in promoting their speaker's lecture and planning the speaker's campus itinerary. This is a great opportunity to network with prominent scientists.

The deadline for nominations is January 15, 2014.
To nominate a speaker, please visit:  [http://research.nhgri.nih.gov/Events/WALS](http://research.nhgri.nih.gov/Events/WALS)

**Women Scientist Advisors Committee**

*Clarisa Buckner (NIAID) and Ulrike Klenke (NINDS)*

There is nothing to report. The WSA next meeting will be January 24, 2014.

**NIA- Baltimore**

No report submitted.

**NIEHS-North Carolina**

*Kristin Gabor and Kym Gowdy*

**Scientific Careers**

- NIEHS is looking into new grant search software that the institute may try to purchase, but it is very pricey. Tammy Collins will provide us update on this progress as available, but essentially the software would enable postdocs to search for **all** existing grants for which they are eligible.
- Planning for 2014 NIEHS Biomedical Career Symposium is underway. This year’s keynote speaker will be Alaina Levine of Quantum Success Solutions. We are currently awaiting budget approval from NIH.
- The NIEHS trainees assembly has been working to create a new fellows industry exploration program. ELITE (Enhancing Local Industry Transitions through Exploration) was set to kick off in October but was interrupted due to shutdown. The ELITE committee has been working to reschedule site visits with local industries.

**Social**
- The NTA fellows’ holiday party on December 12th with a white elephant gift exchange and potluck was a success.
- A Chinese New Year party, likely a potluck with traditional dishes and other food is being planned for late January/early February.
- Fourth Thursdays at Fullsteam Brewery has been an ongoing success, and other social meetups with area postdocs have been planned intermittently

**Outreach**
- Plans in progress for an event with local schools; no recent updates.

**NCI-Frederick**

*Payal Khanna*

Nothing to report

**FDA CBER/CDER Fellows Association**

*Evgeniya Volkova*

We are getting ready for our big move to White Oak (probably sometime in March), and we are making plans for what is going to happen when we move. Our fellows have always appreciated the services that OITE provides in terms of training and career development. We have been told that we are still welcome to participate in these activities after we move, but it will be much more difficult logistically, so CCFA is considering trying to provide some similar services to our fellows at White Oak, with the support of FDA’s Office of Scientific Professional Development.
Clinical co-chair election candidates:

**Ricardo Correa**
I have enjoyed participating in activities related to organized medicine and being in leadership roles throughout my medical career. I have been involved in multiple activities related to Medical Education including the Scientific Committee at the American Medical Association resident and fellow section, medical education council at the Florida Medical Association, Article Consultant for the National Board of Medical Examiners, Board of Directors for the ACGME, medical instructor at the University of Miami, medical education officer for the Junior Network of the World Medical Association and several other committees. These various roles have shaped me into a better leader and administrator. The Clinical Fellow Committee at NIH is an organization that aims to improve the lives of all NIH fellows and provides a way for their concerns to be heard. I admire the members of the executive committee and the work they have done to improve life for fellows at the NIH. As part of FELCOM, I see myself creating new projects that improve the committee system and participation among fellows. My main goal is to be a voice for the fellows so their concerns can be heard by administration. I am certain that my previous experience helping and transforming organizations will help me to accomplish this goal.

**Marcela Ferrada**
While in medical school I had the opportunity to be a semester representative as well as the treasurer. During residency I was honored to be the first Administrative Chief Resident in the Department of Internal Medicine at the University of Miami Hospital. This position allowed me to further develop my leadership skills – as well as set up academic schedules and give advice to my peers. I know that I will be able to make similar contributions to Felcom and Clinfelcom.

**Sid Kerkar, M.D., Clinical Fellow, Laboratory of Pathology, NCI, NIH**
**Background:**
Prior to deciding to go back and finish clinical training in pathology, I spent several years doing bench research working on tumor immunology in animal models for melanoma at the Surgery Branch, NCI (2007-2011). During the enjoyable post-doctoral years, I used to attend Felcom meetings and was involved in the Career Symposiums hosted by OITE. I also have been involved in the FARE program as a participant and judge.

**Vision for FelCom as the Clinical Research Co-Chair for FelCom:**
- If elected, I hope to continue to strengthen the ties between the FelCom and ClinFelCom. I currently serve as the Co-chair for ClinFelCom and would love the opportunity to further build bridges between the committees and develop initiatives to showcase the translation research done at NIH by summer interns, post-bacs, post-docs, clinical and research fellows.

- **Potential new initiatives:**
  - Highlight the Clinical Research being performed by all fellows at NIH. This can be done as part of an existing NIH/OITE/FelCom/ClinFelCom event such as the NIH research festival or the Clinical Fellow's Day or as a separate event.
- Develop a new Sharepoint Website to help unify all the subcommittees of Felcom where all officers can have access to adding and changing content on the website. We are launching a new Sharepoint Website for ClinFelCom this month with the hopes of adding a calendar for planned events and having a place to upload all the useful information that currently gets emailed through listservs. Links to content such as places to live around NIH and dining and entertainment information around the area can be useful for all new fellows.

- Develop programs that link summer interns and IRTA/CRTA members with post-doctoral, research and clinical fellows depending on the interests and future goals of aspiring graduate or medical students.

Natalia Chalmers
I am excited to send you this paragraph of interest for the Clinical Felcom Co-Chair Election.

I think that I will be great for this position for the following reasons:

1. I am passionate about the work the FelCom (and ClinFelCom) do and how it impacts the career development of fellows. They provide these critical components for their training in addition to their research. We understand the incredible research opportunities that are present for fellows here at NIH, but to make their experience complete, it requires a body of dedicated people such as those serving on FelCom. I’ve been invited to be a panelist in career development session and judge for NIH competitions, and this is just a small way for me to be directly involved with the fellows.

   I have also been a fellow extramurally, so I know what is needed for fellows so that they can have successful careers in the world outside – much more than outstanding science – networking, presentation and writing skills, communication, management skills. I know that we want all of our fellows to have a wonderful experience here at NIH and go on to have successful careers extramurally and plant to be an integral part in achieving this.

2. Having been both a research and clinical fellow here at NIH, I really understand both experiences and appreciate the unique aspects each training needs. I also appreciate the opportunity for improvement and opening more avenues for fellows to communicate and share their science. I would like to see more real clinical-basic research collaborations between our fellows.

3. I love making a difference in the fellows’ lives and seeing how the FelCom training opportunities can benefit their professional and personal development. I have been involved with the ClinFelCom as a representative for our institute and been appointed to the Executive ClinFelCom Board. Being part of the first NIH Clinical FelCom Day was a fantastic experience and it also showed us that we could still make history, initiate and support meaningful initiatives. I can see many more such opportunities ahead!