

NIH Fellows Committee Agenda
Thursday, March 6th, 2014
Wilson Hall Third Floor, Building 1
Call-in number: 1 866 772-5230, Passcode: 8168509

- 1. Welcome New Members**
- 2. Introductions**
- 3. February minutes- approval**
 - a. Minutes Approved
- 4. Remarks (10 Minutes):**
 - a. FelCom Officers: Kenneth Remy, Lucie Low, Anna Sundborger, and Joseph Tiano
 - b. Office of Intramural Training and Education (OITE): Lori Conlan and Shawn Mullen
 - c. Office of Intramural Research (OIR): Charles Dearolf
- 5. New Business**
 - a. Update on FAES – Christina Farias
 - b. The Catalyst – what do Fellows want covered? – Patricia Forcinito
 - c. Elections for Training Directors Committee Liaison

6. Subcommittees and Liaison Announcements (10 Minutes)

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| a. Animal Research Advisory Committee | <i>Lara el Touny</i> |
| b. Career Development Committee | <i>Jennifer Plank & Elyssa Monzack</i> |
| c. Child Care Board Liaison | <i>Wendy Knosp & Anastasia Aksyuk</i> |
| d. Clinical FelCom | <i>Kenneth Remy & Sid Kerkar</i> |
| e. Committee on Scientific Conduct & Ethics Liaison | <i>Peter Winter</i> |
| f. FAES Liaison | <i>Jue Chen & Ji Yan</i> |
| g. FARE Committee | <i>Sudhir Rai & Hien Dang</i> |
| h. Graduate Medical Education Committee | <i>Dawn Ionescu & Ali Abbas Syed</i> |
| i. Human Subjects Research Advisory Committee Liaison | <i>Jeanelle Spencer</i> |
| j. IPRWH Liaison | <i>Ni Hong</i> |
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| k. Medical Executive Committee Liaison | <i>Sid Kerkar & Kenneth Remy</i> |
| l. Mentoring | <i>Jessica Pierce & Libby Barksdale</i> |
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| m. National Postdoc Association Liaison | <i>Monica Deshpande & Tara Burke</i> |
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| n. Recreation and Welfare Committee | <i>Jeanne Morin-Leisk</i> |
| o. Service Outreach Subcommittee | <i>Shu Chen</i> |
| p. Social Committee | <i>Anna Sundborger & Christiane Kuschal</i> |
| q. Training Directors Committee Liaison | <i>Cristina Rangel & Ken Remy</i> |
| r. Visiting Fellows Committee | <i>David Sanchez-Martin & Jithesh Veetil</i> |
| s. WALs Committee | <i>Shan He & James Keller</i> |
| t. Women Scientist Advisors Committee Liaison | <i>Clarisa Buckner & Ulrike Klenke</i> |
| u. AFTR Liaison | <i>Arunima Gosh & Soumya Chatterjee</i> |

7. Adjournment

Next meeting: 4pm Thursday, April 3rd, 2014 in Building 1, Wilson Hall

OITE

Career symposium is May 16th

OITE is undergoing a review process that will happen in late May 2014

- There will be many survey emails as a result so please look out for these and please complete these surveys as they are very important to the OITE review process and their results will improve OITE's ability to serve the NIH fellows
 - o Surveys should be coming out in the beginning of April
- There will be multiple surveys so please do not just delete them and please take each one as they will be different

OIR

There will also be a few surveys from OIR so please look out for these and please complete them as they are very important to the OIR and will improve their ability to serve the NIH fellows

- The first survey has already been sent out so if you deleted it please complete it when the reminder comes out in a few weeks.

The OIR survey is different from the OITE survey so please take all the surveys

Francis Collins has approved a 1% increase to the IRTA stipend and it is at the discretion of your institute whether it will be implemented or not. The increase goes into effect in May.

FAES

If you want to teach a class please reach out to the FAES register Candice Allar

(allarcs@mail.nih.gov)

FAES is hosting a party for the NIH fellows to welcome them to the new FAES space in building 10

If you want to contribute to FAES (teach a class or volunteer to assist in course development) please reach out to the two FAES felcom representatives (Jue Chen & Ji Yan)

FAES is looking into developing an FAES fellowship in collaboration with OITE – look out for further information on this in the future.

Felcom officers and members

Please e-mail Anna if you are having trouble receiving e-mails from the Felcom-listserve

If you are leaving please let your replacement know so they can be added to the list serve

Please get your monthly reports for the Felcom meeting agenda in to the co-chairs in a timely fashion (48 hours prior to the meeting).

Should there be a calendar of upcoming Felcom events on the felcom website?

Tara Burk (the NPA liaison) has submitted an abstract to the annual NPA conference (April 4-6 in St. Louis) and she will attend and represent the NIH fellows and Felcom. If you have ideas for her poster please e-mail her. So far the poster will highlight:

- Career development will be a big part of the poster
- Mentoring and service and outreach will also be a large part
- FARE will be included because it's the only committee in the country that offers a quarter million dollars in travel awards

All Felcom members must register as a judge for FARE

The Catalyst

Laura Carter from the NIH catalyst is reaching out to Felcom because there is half a page of space in every issue devoted to felcom. The catalyst is published bimonthly but the articles need to be

completed over a month in advance of the actual publication date. What do we want to use this space for?

- Write about what will happen? (remember articles must be completed over a month in advance)
- Write about what already happened?
- Other ideas?
- Please contact Patricia Forcinito with questions.

Elections

Elections for Training Directors Committee Liaison

Andres Canela Rodriguez was voted in by an overwhelming majority. There were no abstentions.

Late edition liaison report:

Committee on Scientific Conduct and Ethics February 2014 Report

The CSCE met Friday February 28th to discuss potential cases for the 2014 Ethics Training sessions. Preliminary agreements were reached for 4 cases that will be developed for next month's meeting. It was agreed that a recurring theme for the 2014 cases will be 'Reproducibility in Research'. This includes such topics as: proper experimental design, unintentional bias and deficient reporting of methods/analysis parameters.

The 'Reproducibility in Research' theme arose from a discussion of Nature Reviews Drug Discovery manuscript describing the difficulty pharmaceutical companies have in reproducing the results of many high profile publications (*Nature Reviews Drug Discovery* 2011; 10:712-713). Also discussed was a JAMA paper describing the extent to which many publications inadequately report methodological parameters (Hackam and Redelmeier, *JAMA* 2006; 14: 1731-1732). The CSCE also discussed a potential outline for a new online Ethics training module currently being developed by OIR.

The CSCE will meet again in March to review the potential 2014 Ethics Training cases currently being developed by committee members and progress on the new online Ethics training module.

SUBCOMMITTEE & LIAISON REPORTS

Animal Research Advisory Committee

Lara el Touny

No report submitted

Career Development Committee

Elyssa Monzack (NIDCD) & Jennifer Plank (NIDDK)

The Career Development committee last met on 2/6/14 and our next scheduled meeting is on 3/6/14. Our last seminar “Careers in Medical/Science Writing/Editing” took place on 2/18/14, and our next seminar will be “Careers in Sales/Marketing” will take place on 3/18/14 in Building 10, Masur Auditorium, from 3-5 pm.

Childcare Board Liaison

Wendy Knosp & Anastasia Aksyuk

There is no report for the Child Care Board this month. The next meeting is Thursday March 6th at 10am

Clinical FelCom

Kenneth E. Remy (CC) and Sid Kerkar (CC)

No report submitted

Committee on Scientific Conduct and Ethics

Peter Winter

No report submitted

FAES Liaison

Jue Chen (NHLBI), Jia Yan (NIAAA)

Nothing to report.

FARE Committee

Sudhir Rai (NICHD) & Hien Dang (NCI)

Members: Jarcho Johanna (NIMH), Jessica Mann(NIAID), Jessica Roberts(NCI), Tuan Nguyen(NIAAA), Jessica Pierce(NIDDK), Tanchun Wang(NIDDK),Jitti Chaisaingmongkoi(NCI),Zhou Bing(NINDS), Aflaki Elma(NHGRI), Steve Parker (NIGMS), Preeti Subramanian(NEI), Michael Lehmann(NIMH), Dennis Watson (NICHD), Brajendra Tripathi (NCI), Hien Dan(NCI), Sudhir K Rai (NICHD).

FARE 2015 opened for application submission on February 14th to March 17th, 2014. Judge registration is also open and emails urging PIs, Staff Scientists, previous FARE winners and FelCom members to register are being sent out. Our committee has been working to distribute and post fliers, as well as addressing and maintaining record of FARE-2015 questionnaire emails directed to FARE. All FARE Committee members are updating daily basis list of new respond on a common documents. This process will help us, in taking some major decision for future. OITE (Lori Conlan and Steve Alves) have been instrumental in making sure the FARE website and the application site were ready for a smooth application opening. PLEASE REGISTER TO BE A FARE JUDGE.

Graduate Medical Education Committee

Dawn Ionescu & Ali Abbas Syed

No report submitted

Human Subjects Research Advisory Committee

Jeanelle Spencer

No report submitted

IPRWH Liaison

Ni Hong

No report submitted

Medical Executive Committee

Kenneth E. Remy (CC) and Sid Kerkar (CC)

No report submitted

NPA Liaison

Monica Deshpande & Tara Burke

Tara: I have submitted a poster abstract to the NPA annual meeting and it was accepted (see below). This poster will emphasize the successful operations and programs provided by FelCom to the NIH community. I plan on presenting this poster at their meeting in April and I would like to speak briefly about what I plan to highlight about FelCom in the poster. I will also take any suggestions from FelCom members about the content of the poster.

Title: The Fellows Committee at NIH: Bridging Clinical and Basic Research Fellows

The Fellows Committee (FelCom) at the National Institutes of Health (NIH) is a comprehensive organization designed to assist the training of fellows in the intramural program of the NIH. The organization represents over 3300 fellows spread over 23 institutes with intramural research programs. FelCom is unique to most postdoc organizations since it serves both basic research postdocs and clinical fellow populations. Each institute is required to send one basic and one clinical representative to Felcom, ensuring an equal representation of the fellows on campus. With over 50 active members of Felcom, we have the capacity to have a large impact on campus. Our work is divided into seven subcommittees and thirteen liaison positions to develop programs for and communication amongst fellows and NIH leadership. Our subcommittees include topics such as career development, service and outreach, visiting fellows and many more. Additionally, our elected liaisons have a voice on high-level NIH-wide committees. Additional liaisons ensure that news and programs offered by national organizations, such as The National Postdoctoral Association (NPA) are available to NIH fellows. We feel FelCom serves as an excellent model for other institutions with both basic and clinical scientists seeking to create postdoc organization sustainability representation and influence at their institution.

Recreation and Welfare Committee

Jeanne Morin-Leisk

No report submitted

Service and Outreach Subcommittee

Shu Hui Chen (NIAID) and Brian Janelson (NIAID)

Committee Members (bold indicates present): Ash, Jessica (NIH/NIA/IRP-Baltimore); **Yan, Jia** (NIH/NIAAA); Stephanie Petzing (USUHS); **Crotti-Espinoza, Luciana; Abramowitz, Lara** (NIH/NIDDK) [F]; Harris, Dinari (NIH/NHLBI)

Current Events:

Advertisements sent out: Montgomery County Science Fair Judges Saturday, March 15, 2014 at the FDA White Oak Campus, 10903 New Hampshire Avenue, Silver Spring, MD 20993. Judging begins at 9:30 am. to no later than 5 pm. There will be lunch options available.

JUDGING SCHEDULE The Judging preview period (students absent) is from **9:30 am – 12:15 pm**. The Judging Interviews (students present) **begin at 1:00 pm** and should be finished by **4:00 pm**. All award decisions need to be submitted by **5:00 pm**.

**Advertisement sent out for “Safra Spring Fling” Luncheon at the Safra Family Lodge:
It’s never too late to volunteer**

Theme: Safra Spring Fling

Date: Saturday, March 22, 2014

Location: Building 65, Edmond J. Safra Lodge NIH Bethesda Campus

Time: 11:30-2:30PM

Here is how you can help:

(1) Volunteer the day of to set up and clean up on Saturday, March 22, 2014

(2) Volunteer to donate food items we can use as the luncheon.

For more information about the volunteer opportunity and if you are interested in helping out and willing to participate in the March 22 activities for the families that our research goes to help, please email me at shuhui.chen@nih.gov.

Advertisement to be send out for Safra Lodge Food drive: Jia is contacting R&W and the Lodge to find out the more buildings we can set up in:

Dear Fellows and Friends,

The Felcom Service and Outreach Subcommittee (SOS) invites the NIH community to participate in a food drive for the families and caretakers staying at the Edmond J. Safra Lodge while their loved ones are treated here at the NIH Clinical Center. These items will help families and caregivers that arrive late at night or those who are stressed for time to get to the store or are having financial difficulties.

Suggested non-perishable items include: quart size plastic storage bags, canned meats, soups, stew, chili, or vegetables, single serve boxes cereal, cereal bars, macaroni and cheese, rice dishes, noodles, spaghetti, pretzels, granola bars, pudding, Jell-O, fruit, peanut butter, jelly or crackers, ETC.

The food drive will take place from March 17-April 30. Labeled collection boxes will be available at various places around the NIH community, including the following:

Building 31 cafeteria entrance

Building 38A cafeteria entrance

Democracy One and Two

Rockledge I and II

More locations TBA.

Volunteers needed:

1) to put up posters (see attached) and boxes to collect canned food:

a) large boxes to for collection (please save boxes from lab shipments if possible)

b) smaller boxes for collecting and transporting canned goods to Safra Lodge (copy paper boxes are great for this)

2) Volunteers to collect and transport canned goods to the Lodge:

a) Cars needed to pick up and transport boxes

Thanks for taking the time to read this and hopefully help!

For more information about the food drive or to volunteer, please

email shuhui.chen@nih.gov or jia.yan@nih.gov to be included in the Safra Food Drive organizing

committee.

FAES partnership/opportunities

- Advertise teaching opportunities within FAES for fellows to have curriculum development experiences.
 - There are 2 postdoc lead courses being taught in the Spring. Selection has been closed, but there will possibly be other opportunities for the Fall if these are successful:
 - Forensic Science
 - Personalized Medicine.
- Segway to branch Outreach to local Universities?

Social Committee

Anna Sundborger & Christiane Kuschal

Members: Shu Hui Chen (NIAID)

No report submitted

Training Directors Committee

Cristina Rangel and Kenneth Remy

In the last Training Directors Meeting on February 20th we discussed potential strategies for addressing absenteeism or low attendance at NIH program-sponsored activities or events. Dr. Ming Lei presented the roles of the Training Advisory Committee (TAC) in the extramural training. Dr. Jackie Lavigne discussed some recommendations prepared with the Postdoc Subcommittee regarding to Individual Development Plans (IDP), after surveying Training Directors about existing IDPs in their ICs. Points discussed besides the recommendations: how to ensure that this is happening at all ICs, whether other fellows besides postdocs should be evaluated, and are/should the TDs be reviewing all these documents? Dr. Lembo and other TDC members suggested that FelCom should be surveyed about this subject. As FelCom, we proposed as a recommendation that the fellows should receive a feedback of their IDP evaluations. TDC suggested that FelCom should elect a representative to the Postdoc Subcommittee, as we use to have one in the past. Next Postdoc Subcommittee meeting will be March 12th, 3-4pm. We also discussed about the importance of mentoring, and Dr. Dearolf reinforced the significance of our newly established FelCom Mentoring Subcommittee.

Visiting Fellows Committee

David Sanchez-Martin & Jithesh Veetil

Join VFC...

VFC is currently recruiting interested visiting fellows to join various other projects at VFC like SVH, and webpage development. All visiting fellows who are interested in participating and bringing fresh ideas of activities to promote international community and career development are encourage joining the VFC monthly meeting held at 4:00pm in Bld 2, Rm 2W15, the second Monday of the month. Please come to our next meeting on March 10th!

International Expo 2014:

The Visiting Fellows Committee and OITE are organizing the International Expo in Sept 2014. The Expo is an opportunity for exploring careers all over the world. Embassies, companies, research institutes and more are expected to attend. We are currently contacting companies and organizations. Please, publicize to your contacts and subcommittees. Anyone interested in participating, please contact:

- Jithesh (jithesh.velichamthotuveetil@nih.gov), or
- David (david.sanchezmartin@nih.gov)

VFC Newsletter

The Visiting Fellows Committee is looking for fellows who are interested in writers and editors for the VFC-Newsletter. The Newsletter is dedicated to providing the NIH Fellow community with news from home, information about overseas funding and research opportunities, sharing success stories, and providing relevant career and professional information. Being a part of the VFC-Newsletter production is an excellent opportunity for fellows interested in science writing and editing careers to gain valuable experience, develop transferable skills, and add to their science writing portfolio. If you are interested in being a part of the VFC-Newsletter team, please submit a statement of intent, not greater than 150 words, to Dr. Anne Miermont-Eltejaye at anne.miermont-eltejaye@nih.gov.

Science Voices from Home (SVH)

VFC organizes and hosts the Science Voices from Home (SVH) program for fellows interested in careers abroad. VFC-SVH hosted 2 events during the last month. On February 12th focusing on Sweden (Dr. Johan Ledin, Associate Professor, Evolutionary Biology Centre, and Director, SciLifeLab Zebrafish core facility, Uppsala University, Sweden) and on February 26th focusing on Australia, with Dr. Rolf Brandt from RDDT Laboratories (Melbourne).

Brown Bag Series:

VFC organizes a series of brown bags about topics of interest for Visiting Fellows. The next one will be on March 20th, 2014 at 12:00-1:00pm, focused on teaching and education. This upcoming session will focus on NIH resources at FAES that can help fellows gain experience in teaching. It will be a 40 min presentation followed by Q&A, so bring your questions!

Event Details:

Date: March 20th

Time: 12:00 noon to 1:00 pm, in the

Location: to be determined.

If you have any questions regarding this event, please contact, Masfique Mehedi (masfique.mehedi@nih.gov) or Sudhir Rai at (Sudhir.Rai@nih.gov).

On April, a BB session will be held in collaboration with the NIH R&W Fitness and Wellness Program. Check the website for updates <https://www.training.nih.gov/felcom/visitingfellows2>

WALS Committee

Pere Puigbo Avalos and Nermi Parrow

Nothing to report.

Women Scientist Advisors Committee

Clarisa Buckner (NIAID) and Ulrike Klenke (NINDS)

The WSA next meeting will be April 25th, 2014.

The next WSA event will be the **WSA Scholars Symposium scheduled for March 21st, 2014**. This symposium highlights the work of two female postdoctoral fellows who received a 2014 FARE award, Drs. Wei-na Cong (NIA) and Sarah Cohen (NICHD). In addition, the symposium provides an opportunity for networking during the social hour following the seminar.

NIAID

Shu Hui Chen

Update on NIAID workshop, which was cancelled due to weather, March 3, 2014. Fellows Advisory Committee (FAC) has been busy planning the details and logistics for the NIAID Fellows Workshop. The retreat was scheduled for Monday, March 3, 2014 in Building 60 Cloisters. We are working with our Training Director's office on if we can reschedule due to the fact that Federal Offices were closed Monday, March 3rd. FAC had been working with NIAID'S Office of Training and Diversity under the guidance of Dr. Wendy Fibison and Dr. Kathy Zoon in all stages of planning the 8th Annual NIAID Fellows Workshop, since August of 2013. This year's focus has been on the theme of transitions and transitioning. We felt these ideas tied together well with the title: **NIAID Fellows Seizing Opportunities**. We have focused on the bringing panelists to speak about their experiences in finding jobs at the bench and away from the bench to help fellows think about future careers and career paths. We also planned to have a special panel session "details" in which fellows had found outside experiences to explore other sectors of science and science administration, etc. The FAC has invited world re-known career advice specialist Dr. Peter Fiske, CEO of PaxWater, Inc., for two presentations on as one of his books suggests how to "Put Your Science to Work".

NIDA- Baltimore

Comfort Boateng

We at NIDA will be holding our 3rd annual Poster Day and Mentoring Awards Ceremony on May 14, 2014, 8:30-11:30 AM in the BRC atrium.

This event honors one postdoctoral fellow, one staff scientist/clinician, and two PIs who are outstanding mentors to trainees.

NIA- Baltimore

Jennifer Illuzzi

We have a date for our Fellows Research Symposium. It is scheduled for Monday, December 1st.

NIEHS-North Carolina

Kristin Gabor and Kym Gowdy

NIEHS has nothing to report. Our Career Symposium will be April 25 and plans are going well.

NCI-Frederick

Payal Khanna

No report submitted

FDA CBER/CDER Fellows Association

Evgeniya Volkova

No report submitted

NEI

Ping Chen

Nothing to report.