

NIH Fellows Committee Agenda
Thursday, May 3, 2012
Wilson Hall, 3rd Floor, Building 1

1. Welcome New Members
2. Introduction of Committee At-Large
3. April Minutes Approval
4. Presentation: Global Health Interest Group (Jessica Taaffe)
 - a. Jessica spoke briefly about the new Global Health interest group, highlighting several key points:
 - i. Intended to be a fellow-driven interest group
 - ii. Currently working to become NIH recognized Interest Group
 - iii. Looking to FelCom for help with increasing awareness/publicity among trainees
5. Remarks:
 - a. FelCom Officers and any quick words from subcommittees
 - i. FAES had several announcements:
 1. FAES has a new director; our liaison suggests we invite them to come speak at a future FelCom meeting
 2. FAES would like feedback from fellows about new certificate programs that fellows want. If you have suggestions, please contact Caroline, the FAES liaison.
 3. The previous FAES housing proposal has been shelved for now, due to lack of positive feedback and sale of the intended real estate property.
 - ii. SOS Committee:
 1. SOS highlighted "Project Reset", a 6-week (1 hr/week) teaching opportunity for local scientists. If you are interested, please contact the SOS chairs.
 - b. Office of Intramural Training and Education (OITE)
 - i. The NIH Career Symposium is May 18th. Please register and attend! It is open to all trainees, everywhere.
 - c. Office of Intramural Research (OIR)
6. Elections: NPA Representative and FELCOM Basic Science Co-Chair

7. Strategic Planning

- a. A roundtable discussion occurred, during which the following topics were raised:
 - i. FelCom Purpose/Mission Statement
 1. All members agreed that the FelCom mission includes all of the following as they apply to the fellows of NIH: to educate, to advocate, community building, provide leadership opportunities, and building awareness.
 - ii. Awareness/Communication/Publicity (including website)
 1. Several ideas on how to promote FelCom and increase awareness were discussed:
 - a. Is it possible and a good idea to have a calendar of FelCom-sponsored events on the website, similar to the NIH "Yellow Sheet"? Most meeting attendees seemed to support this idea, so the committee will have to see if it can be technically implemented.
 - b. FelCom has a problem with visibility among NIH fellows; several ideas were proposed to correct this. They included: developing a 1-page "FelCom Handbook", downloadable from the FelCom homepage; targeting new fellows a short time after they join the NIH, but after the avalanche of other orientation material; using National Postdoc Appreciation Day to more effectively promote FelCom & its activities, and having a FelCom representative at OITE orientation events, when possible.
 - c. FelCom will form an ad-hoc committee to help plan events for National PostDoc Appreciation Day, noted above, if you are interested in participating, please e-mail Ken Remy.
- b. Membership issues (roles/expectations of IC reps, attendance)
 - i. Membership issues discussed were:
 1. Does FelCom need a formal "position description" for each type of representative (IC-appointed, At-Large, & Ad-Hoc)? The roles and expectations now are highly variable from IC to IC, and person to person.
 2. Current membership attendance is unsatisfactory; while the committee has attendance standards, it has not taken an active role in enforcing them, or replacing inactive members. In the future, FelCom will

likely reach out to IC training directors to actively replace IC-appointed members who are inactive.

3. In a similar vein, not all ICs have a full complement of IC-appointed FelCom members. FelCom will be reaching out to the IC training directors shortly, with a call to update membership, and fill all IC-appointed positions.

c. New ideas, projects, etc.

a. Animal Research Advisory Committee	Lara el Touny
b. Career Development Committee	Cory Lago & Meghan Mott
c. Child Care Board Liaison	Clara Bodelon & Nirali Shah
d. Clinical FelCom	Kenneth Remy & Srinivas Vourganti
e. Committee on Scientific Conduct & Ethics Liaison	Michele Kadnar
f. FAES Liaison	Caroline Jochems
g. FARE Committee	Ryan Petrie & Lindsey Garver
h. Graduate Medical Education Committee	Banidele Adesunloye & Jose Franco
i. Human Subjects Research Advisory Committee Liaison	Joseph Kim
j. IPRWH Liaison	Remy Brim
k. Job Networking Committee	Phoebe Lee & Kevin Brown
l. Medical Executive Committee Liaison	Srinivas Vourganti & Anita Kohli
m. Mentoring Committee	Aurelie Neveol
n. National Postdoc Association Liaison	Matt Wenham
o. Publicity & Publications Committee	Tracy Ruckwardt & Julien Senac
p. Service Outreach Subcommittee	Shu Chen & Julien Senac
q. Social Committee	Anna Sundborger & Christiane Kuschal
r. Training Directors Committee Liaison	Mawadda Al Naeeli
s. Visiting Fellows Committee	Xiao-Li Du & Santosh Mishra
t. WALs Committee	James Keller & Shan He
v. Women Scientist Advisors Committee Liaison	Clarisa Buckner & Aimee Hollander

8. Adjournment

Next meeting: Thursday, June 7, 2012 in Building 1, Wilson Hall