

NIH Fellows Committee Agenda

Thursday, September 7th, 2017
Wilson Hall Third Floor, Building 1
Call-in number: 1 866 772-5230, Passcode: 8168509

1. **Welcome New Members**
2. **Introductions**
3. **Approval of August minutes**
4. **Remarks (15 Minutes):**
 - a. FelCom Officers: Sarah Morgan, Scott Norberg, Elizabeth Gordon, Katherine Reding
 - b. Office of Intramural Training and Education (OITE): Lori Conlan
 - c. Office of Intramural Research (OIR): Charles Dearolf
5. **New Business (10 minutes)**
6. **Subcommittee and Liaison Announcements (15 Minutes)**
7. **Any other business (5 minutes)**

Next meeting: October 5th, 2017

Meeting called to order at 4:00pm

Approval of minutes

New Members:

Welcome to the new clinical co-chair, Scott Norberg, and to the new liaison to Animal Research Advisory Committee, Guru Nagarajan.

Remarks:

Felcom Officers

- Sarah Morgan – Welcome to the new clinical co-chair, Scott Norberg!
 - We are talking to NIH Federal Credit Union to host financial seminars. Will send around a survey (sent to IC fellows) about what topics might be best to discuss.
- Scott Norberg – nothing to report
- Elizabeth Gordon – nothing to report
- Katherine Reding – nothing to report

Office of Intramural Training and Education (OITE): Lori Conlan

- Fellows Appreciation Day – Please send invites out to TD and SDs.
 - Ice Cream Social: September 14
 - Linked-In photo booth: September 20th
 - Resilience symposium
 - Career development seminar
 - VFC – hosting a ‘fellows into the wild as a part’
 - Happy Hour – to be planned by Stal and the Social Committee
- Seminars begin next week
 - Research ethics – 8 hour in-person training great for K99/R00 for postdocs, Sharon Milgram
 - Focused for postdoctoral fellows with a specific training related to career development: how to implement ethics training when setting up a new lab.
 - Joint happy hour between NIH/GT/GW on Sept 13th

Office of Intramural Research (OIR): Charles Dearolf

- Nothing new. Welcome all!

New Business:

Implement a Postdoc Portal Website: NCATS representative mentioned within IC initiative to start a webpage portal for profiles of postdoc/clinical fellows and suggested that we expand this initiative across all ICs.

- Currently: All PIs have their own irp.nih.gov website. Individual postdocs may be able to set up profiles to link to our PIs websites --- Lori Conlan suggested this might be a good place to start
 - NCBI currently has a system to make a fellows page that can link to PI's main page
- Future Questions: Does each IC have this same set up (i.e. like NCBI)? Who to approach to link postdoc webpages from PI page?
 - Start with Training Directors to see if each IC can come onboard
 - Charles Dearolf will check to see if this is a possibility

Subcommittee and Liaison Announcements:

Upcoming Elections:

Child Care Board needs a basic science rep to serve as a liaison: This is a robust position, where fellows can be involved in the group, and can see direct results of their work. A good position for someone who has kid/wants kids. Need a passion for seeing programs that benefit NIH on amenities with an interest in legislation a plus.

Service and Outreach Subcommittee is looking for a Baltimore representative.

Recreation and Welfare Committee and Social Committee will have positions opening in approximately two months (i.e. November)

General Announcements:

Service and Outreach Subcommittee: Upcoming activity on October 21st: Tree Planting.

FARE Committee: FARE Awards Ceremony is scheduled for September 14th, 9:30am. Dr. Collins should be there for photos. Also, this year's committee is looking for two co-chairs for next year's FARE Awards Committee.

Child Care Board: Monthly brown-bag for single parents at OITE. Mom-dad-docs will meet next on Sept 19th.

Career Development Committee: Upcoming seminar on Project Management on Sept 19th.

Social Committee: Happy Hour during the last week of September. Detail TBD.

The NIH Research Festival "A Celebration of Intramural Science" is coming up on September 13 through 15. There will be a Scientific Director Poster Session and a bake-off contest.

Meeting adjourned at 4:31pm

MEMBERSHIP

FelCom Subcommittee	Co-Chairs
Career Development Committee	Qiong Fu & Shyamala Jadhav
Clinical FelCom	Scott Norberg & Chris Pleyer
FARE Committee	John Gallagher & Pushpanathan Muthuirulan
Mentoring Committee	Gloria Laryea & Nivedita Sengupta
Service and Outreach Subcommittee	Zelia Worman & TBD
Social Committee	Luiz Felipe Barella & Stal Shrestha
Visiting Fellows Committee	Fatima Ali-Rahmani & Stephanie Olivier-Van Stichelen
Wednesday Afternoon Lecture Series (WALS)	Fatima Chowdhry & Salina Gairhe

FelCom Liaison Position	Liaison(s)
American Federation for Medical Research (AFMR)	<i>VACANT</i>
Animal Research Advisory Committee	Guru Nagarajan
Child Care Board	Blake Warner
Committee on Scientific Conduct & Ethics	Andrew Frank-Wilson
Foundation for Advanced Education in the Sciences (FAES)	Eric Refsland & Simona Rosu
Graduate Medical Education Committee	Devika Kapuria & Kannan Kasturi
Graduate Student Council (GSC)	Sara Kimmich & Laura Gorrell
Human Subjects Research Advisory Committee (HSRAC)	<i>VACANT</i>
Medical Executive Committee	Scott Norberg & Chris Pleyer
National Postdoc Association	Didier Chalhoub
Outreach Liaison	Craig Myrum
PRAT Liaison	Dylan Murray
Recreation and Welfare Committee	Stal Shrestha
Training Directors Committee	Valerie Miller & Belinda Hauser
Women Scientist Advisors Committee (WSA)	Fatima Ali-Rahmani & Jessica Petrick

Institute/Center	Representative(s)	Institute/Center	Representative(s)
CCR-FYI (NCI)	Manasi Apte	NICHD	Suna Gulay
FDA	Narayana Garimella	NIDA	Andrew Kesner
NCATS	Eric Gonzalez & Kirill Gorshkov	NIDCD	Hui-Tung (Candy) Wong
NCCIH	Eleni Frangos	NIDCR	Belinda Hauser
NCI-CPFP	Claire Meaney (Basic) & Maryam Doroudi (Clinical)	NIDDK	Sarah Morgan
NCI-Shady Grove	Alison Van Dyke	NIEHS	Deirdre Robinson
NEI	Aaron Rising	NIGMS	Dylan Murray
NHGRI	Jason Sinclair	NIMH	Kathy Reding
NHLBI	Elizabeth Gordon	NIMHD	<i>VACANT</i>
NIA	Christina Banuelos	NINDS	James Park & Patrick Wright
NIAAA	Karina Abrahao (Basic) & Carlos Cortes (Clinical)	NINR	Joshua Todd
NIAID	Eric Refsland	NCBI/NLM	Gurmeet Kaur
NIAMS	<i>VACANT</i>	USUHS	Debjani Mandal
NIBIB	Qianping He	VRC (NIAID)	<i>VACANT</i>

SUBCOMMITTEE & LIAISON REPORTS

Animal Research Advisory Committee

Guru Nagarajan

Revised Survival Rodent Surgery Guideline

This is to report that a revised version of “Guidelines for Survival Rodent Surgery” has been posted in the Office of Animal Care and Use website (<https://oacu.oir.nih.gov/animal-research-advisory-committee-guidelines>). This revision is made after 5 years and was approved at the July Animal Research Advisory Committee meeting. Further, revised training videos will be posted soon in the website.

Career Development Committee

Qiong Fu & Shyamala Jadhav

Our next meeting will be October 5th, 2017 at 3PM in Building 2, Room 2W-15.

Our next panel, “Careers in Project Management,” will be held on Tuesday, September 19th, 3-5PM in Building 35, Room 620/630.

We are in the process of recruiting new members to be the committee.

Childcare Board Liaisons

Blake Warner

1. I want to formally thank Dr. Kim Leblanc for her tireless efforts on behalf of FELCOM for liaising to the NIH Child Care Board.
2. Basic Science Childcare Board Liason voting at the August meeting? This would be a good opportunity to start given that the first Childcare Board meeting is tomorrow.
3. We have been approached by Tonya Lee regarding the programs available through the NIH Federal Credit Union specifically designed for fellows. The NIH Federal Credit Union would be willing to discuss these programs with the fellows if we were interested. Once I discuss this with Felcom we can contact NIH Federal Credit Union.
4. Although the NIH Childcare Board has not met recently, the first meeting of the year is tomorrow. I can update the group on what was discussed at tomorrow’s afternoon meeting.
5. Monthly brown bag lunch for Single Parents, first one was August 8th. If interested, contact: Julia.jarvis@nih.gov

Clinical FelCom and Medical Executive Committee

Scott Norberg & Chris Pleyer

Current Topics:

- **Pharmacy Medication Distribution**
 - o This is still a lingering issue with persistent delays in medication administration.
 - o There will be an M&M on a recent case from the ICU that caused significant delay in administration of antibiotics.
 - o A large focus is to reach compliance to administer antibiotics within 1 hour in cases of febrile neutropenia.
- **Inpatient Palliative Care Unit**
 - o This is an ongoing topic but was not discussed at this meeting.
- Representation within the MEC
 - o The MEC was concerned that people may feel out of touch with the committee and discussed ways to improve relations between staff and the MEC.
 - o Solutions that were suggested were to hold regular townhalls providing updates as well as potentially inviting patient representatives and other specific fellows periodically to present issues important to them.

- **Credentialing Rights for Attending Physicians**

- This topic does not pertain to fellows but essentially there was a discussion around which procedures/privileges attendings will be approved for upon hiring and re-credentialing and how the process will be changed.

Committee on Scientific Conduct and Ethics

Andrew Frank-Wilson

Summer has been quiet for the CSCE, I have nothing to report but expect I will have some news at our next meeting.

FAES Liaisons

Eric Refsland & Simona Rosu

1. INSURANCE

Open Enrollment: September 11th, 2017 through September 22nd, 2017 to allow the Administrative Officers and Fellows to submit paperwork prior to the NIH NBS shutdown. No exceptions for enrollments or changes will be made during the NBS shutdown period.

Changes previously announced:

- New enhanced **optional** Dental Program through MetLife (not included in the FAES health insurance plan) **enrollment began July 1st 2017** see the FAES website for more info.
- Increase in in-network copays \$15 for primary care, \$25 for specialist, **effective November 1st, 2017**.
- Increase in in-network and out-of-network deductibles, \$250 for individual in-network and \$500 for family in-network, **effective November 1st, 2017**.

New coverage policy:

- For new hires starting after the 1st of the month, **FAES insurance coverage will begin on the 1st of the next month**. This is because the OFM (Office of Financial Management) does not pay FAES for the interim period, and FAES can no longer cover it. For fellows leaving NIH, coverage will still extend through the end of the current month (as it does currently).

2. GRADUATE SCHOOL

FALL 2017 SEMESTER SCHEDULE

July 10 – September 8: Online Registration.

August 24: Open House (Bldg. 10, FAES Academic Center, 4:00 - 6:00 pm).

September 11 – 29: Late Registration (\$10 late fee per course applies).

September 11: Classes begin.

December 15: Classes end.

*Note: Select courses are between 4-10 weeks long.

ADMISSION

FAES Graduate School at NIH has an open enrollment policy. Courses are open to all qualified persons at the NIH, other federal agencies, and the general public.

ENROLLMENT

The fastest and easiest way to register and make a payment is at <https://my.faes.org/Common/CourseSchedule.aspx>.

TUITION

\$160 per credit, or \$160-\$480 per course (courses are 1-3 credits).

*Note: Third-party administrative officers and employers can make a credit card payment through our secure payment gateway at <https://faes.org/content/payment-portal>.

SCHOLARSHIPS

FAES offers 30 partial tuition-remission scholarships for self-funding students. For deadlines and details on how to apply, visit <https://faes.org/content/tuition-and-funding>.

FARE Committee

John Gallagher & Pushpanathan Muthuirulan

The awards ceremony for FARE 2018 winners will be Thursday, September 14th, 9:30am, in Masur Auditorium (<https://researchfestival.nih.gov/2017/fare-award-ceremony>). The awards ceremony will highlight winners of the Women Scientists Advisors scholar award, the Virology Interest Group Kuan-Teh Jeang scholar award, as well as FARE winners that have been selected to give talks at the NIH Research Festival. All are welcome to attend the awards ceremony, which will feature FARE's signature word clouds, summarizing the most commonly used terms among applicants for each institute (i.e. “protein”, “risk”, “ghrelin” ...).

The FARE awards ceremony is also recommended for individuals interested in serving on the FARE committee for next year's award. We aim to elect 2 co-chairs of the FARE committee at the FelCom meeting on October 5th.

Mentoring Committee

Gloria Laryea & Nivedita Sengupta

The mentoring subcommittee has a new co-chair, Nivedita Sengupta.

NCATS

Kirill Gorshkov

I am currently working towards establishing a Fellows Portal on the NCATS main webpage to increase the visibility for NCATS postdocs. This portal/web page is intended to provide collaborators and future employers with information about the trainees at NCATS. Although the postdocs at NCATS are limited in number, we should nonetheless be recognized for our efforts and be more visible to the community. The process of establishing this webpage requires a community interest poll, design of the template, approval by the proper authorities, and integration with IT's system.

NIEHS (RTP, NC)

Deirdre Robinson

- ELiTE will be participating in a site visit to INC on 9/8 and Impact Pharma on 9/29/17
- National Academies Graduate STEM Education Call for Input due 9/22
- Post-doc and trainee appreciation week will be held between September 15th and 22nd and will feature
 - i. Two brown bag lunch series: Agricultural Biotechnology and Academia
 - ii. International Potluck Festival
 - iii. Postbac cookie social meet and greet
 - iv. Evening happy hour and alumni mixer
 - v. “Teaching at the college Level” Workshop
 - vi. “Building resilience in the job search, at work and throughout life” Workshop
 - vii. Pizza park and 8th annual Trivia
- Nominations for Mentor of the Year Award are still being accepted

NPA Liaison

Didier Chalhoub

Nothing to report.

Outreach Liaison

Craig Myrum

1. Please send me ideas for the *I am Intramural* blog! If you or someone you know recently published a cool study that others might want to know about, let me know so I can write something up about it. It's a great platform to gain attention to your research! Note that takes a couple weeks between submitting and posting since many people must approve them.
2. The July-August *Catalyst* article was on training opportunities outside of OITE.
<https://irp.nih.gov/catalyst/v25i4/the-training-page>
3. The September-October *Catalyst* article will be on pedagogy training.
4. The November-December *Catalyst* article will be on the Research Festival.
5. If you have an idea for the January-February *Catalyst* article, let me know! The deadlines for these articles are very early, so it helps to look far ahead.
6. Be sure to join the LinkedIn page! [Fellows at the NIH - FelCom](#)

Postdoctoral Research Associate Training (PRAT) Program

Dylan Murray

The PRAT program application deadline is Oct. 3:

The NIGMS PRAT Program is a competitive postdoctoral fellowship program providing three years of support to fellows conducting research within the NIH Intramural Research Program, as well as additional mentorship, career development activities and networking. The program places special emphasis on training fellows in all scientific areas supported by NIGMS, including cell biology, biophysics, genetics, developmental biology, pharmacology, physiology, biological chemistry, computational biology, immunology, neuroscience, technology development and bioinformatics. Applicants to the PRAT program must apply using the Fi2 fellowship funding mechanism. Applicants can apply before coming to the NIH or within two years of starting work at an NIH laboratory. This is an NIH funding opportunity akin to the F32/NRSA individual postdoctoral fellowship award and is reviewed by an extramural study section. Applicants selected for the PRAT program receive an Fi2 fellowship award that is recorded in NIH RePORTER. Appointments are made at competitive salary levels, commensurate with experience and recognition of selection for this program. The next receipt date for applications is October 3, 2017. More information, including a recent application webinar, can be found on the NIGMS PRAT Program website.

NIGMS PRAT Program website:

<https://www.nigms.nih.gov/Training/Pages/PRAT.aspx>

Fi2 Funding Mechanism website:

<https://grants.nih.gov/grants/guide/pa-files/PAR-16-130.html>

Recreation and Welfare/Health and Wellness Committees Liaison

Stal Shrestha

This September, the Wellness @ NIH is providing the following fitness classes for FREE!

For more information, please go to <http://wellnessatnih.nih.gov/Pages/default.aspx>
<https://www.ors.od.nih.gov/pes/dats/wellness/Pages/index.aspx>

All classes are free and open to all NIH staff.

Please feel free to email if you have any question or suggestion! stal.shrestha@nih.gov

Social Committee

Luiz Felipe Barella & Stal Shrestha

We will have several events to celebrate the postdoc appreciation month. On September 14, Lori's office will be having an Ice-cream social, and on September 15 or September 21, we plan to do a happy hour in downtown Bethesda

Service and Outreach Subcommittee

Zelia Worman

Announcements:

The SOS is looking for a **new Baltimore Co-Chair** to begin this Summer! Please email Zelia Worman (Zelia.worman@nih.gov) for more information

Upcoming Events:

- **(Bethesda) Casey Trees** Tree planting in Washington, D.C. – **October 21st 2017**
- **(Baltimore) SABES** – STEM-Achievement in Baltimore Elementary Schools (recruiting for 2016-2017; please contact Zelia Worman (Zelia.worman@nih.gov) for more information
- **(Baltimore) Helping Up Mission:** <https://helpingupmission.org/> . You can volunteer in downtown Baltimore to help at a homeless shelter doing a variety of activities; GED prep, tutoring, and computer skills. Please contact Maria Wetherington (maweth821@gmail.com) at the HUM for further information on training and participation, etc.

Training Directors Committee

Valerie Miller and Belinda Hauser

Nothing to report. The TDC did not meet last month.

Visiting Fellows Committee

Fatima Ali-Rahmani & Stephanie Olivier-Van Stichelen

NO REPORT SUBMITTED.

WALS Subcommittee

Fatima Chowdhry & Salina Gairhe

[Biophysics and biology of k⁺ channels](#)
September 27, 2017 - 3:00pm to 4:00pm
[NIH Director's Lecture](#)

Roderick MacKinnon, M.D., Ph.D. , Rockefeller University

Ion channels catalyze the diffusion of inorganic ions down their electrochemical gradients across cell membranes. Because the ionic movements are passive, ion channels would seem to be extraordinarily simple physical systems, yet they are responsible for electrical signaling in living cells. Among their many functions, ion channels control the pace

of the heart, regulate the secretion of hormones into the bloodstream, and generate the electrical impulses underlying information transfer in the nervous system.

Women Scientist Advisors Committee

Fatima Ali-Rahmani & Jessica Petrick

- The post-doc exit surveys are proceeding slowly at this time as it was discovered that ICs were not requiring their exiting fellows to go to the FAES office to terminate insurance but were doing this task in house. The FAES director is now aware of this and FAES will go back to the ICs to inform them of the mandatory fellow visit per the manual chapter policy.
- Harassment Prevention Steering Committee has been delayed due to the hiring freeze. HR is in charge of this and it is still in the works.
- Roland Owens provided an update on the need to promote women of color for award lectures (see attached ppt). Dr. Owens discussed the low percentage of women in leadership positions at NIH. There has been a successful increase in salaries but attention needs to be paid to the Lab, Branch and Center level. Dr. Owens suggested ways to promote female scientists in the IRP: self-promote, do not turn down catalyst interviews, stay visible, pile recognition onto female scientists, don't be afraid to start small – SIG lectures, Lab & Branch talks.