NIH Fellows Committee Agenda
Thursday, February 6, 2014
Wilson Hall Third Floor, Building 1
Call-in number: 1 866 772-5230, Passcode: 8168509

1. Welcome New Members
2. Introductions
3. December 2013 minutes approval
   a. Minutes approved
4. January minutes- approval
   a. Minutes approved
5. Remarks (10 Minutes):
   a. FelCom Officers: Kenneth Remy, Lucie Low, Anna Sundborger, and Joseph Tiano
   b. Office of Intramural Training and Education (OITE): Lori Conlan and Shawn Mullen
   c. Office of Intramural Research (OIR): Charles Dearolf
6. New Business
   a. “The Ties between science and religion”- Kristen Greathouse (5 minutes)
   b. Elections for March: TDC Liaison Position and GME Liaison
7. Subcommittees and Liaison Announcements (10 Minutes)
   a. Animal Research Advisory Committee
   b. Career Development Committee
   c. Child Care Board Liaison
   d. Clinical FelCom
   e. Committee on Scientific Conduct & Ethics Liaison
   f. FAES Liaison
   g. FARE Committee
   h. Graduate Medical Education Committee
   i. Human Subjects Research Advisory Committee Liaison
   j. IPRWH Liaison
   k. Medical Executive Committee Liaison
   l. Mentoring
   m. National Postdoc Association Liaison
   n. Recreation and Welfare Committee
   o. Service Outreach Subcommittee
   p. Social Committee
   q. Training Directors Committee Liaison
   r. Visiting Fellows Committee
   s. WALS Committee
   t. Women Scientist Advisors Committee Liaison
   u. AFTR Liaison
   Lara el Touny
   Jennifer Plank & Elyssa Monzack
   Wendy Knosp & Anastasia Aksyuk
   Kenneth Remy & Sid Kerkar
   Peter Winter
   Sudhir Rai & Hien Dang
   Dawn Ionescu & Ali Abbas Syed
   Jeanelle Spencer
   Ni Hong
   Sid Kerkar & Kenneth Remy
   Jessica Pierce & Libby Barksdale
   Monica Deshpande & Tara Burke
   Jeanne Morin-Leisk
   Shu Chen
   Anna Sundborger & Christiane Kuschal
   Cristina Rangel & Ken Remy
   David Sanchez-Martin & Jithesh Veetil
   Pere Avalos & Nermi Parrow
   Clarisa Buckner & Ulrike Klenke
   Arunima Gosh & Soumya Chatterjee
7. Adjournment
   Next meeting: Thursday, March 6th, 2014 in Building 1, Wilson Hall
FelCom Officers
We would like to formally invite Dr. Collins to one of our Felcom meetings
- We are tentatively aiming for May or June
- The invitation has not been sent yet
Felcom will be holding two elections in March
- The Training Directors Committee Liaison position and the Graduate Medical Education Liaison position

OITE
Management boot camp starts in June
- Need to have taken the workshop dynamics courses
Career symposium
- Will be held May 16th at Natcher
- The Keynote speaker is Gail Cassell (She is a great speaker and Lorie has a professional crush on her)
OITE will be having an institutional review this year
- This will be similar to how the Board of Scientific Counselors (BSC) evaluates Division of Intramural (DIR) scientists on the basis of accomplishments since their last peer review. The BSC is an external peer review committee.
- Look out for e-mails asking for feedback and/or surveys and please take them seriously

OIR
Gail Cassel has ties to the NIH
- In 1994 she was part of an extensive implementation plan and progress report to the external advisory committee of the director’s advisory committee. This report had a positive impact on the NIH
There will be a survey going out to all postdocs in the next few weeks. Please take the time to complete this survey as it contains questions important to postdocs
- Questions deal with child care and ideas to improve the low attendance at scientific talks (like the WALS talks)

Kristen Greathouse
She is writing a book on science and religion and is looking for scientists to tell her their stories so she can add them to her book
The book will be called “The Ties between science and religion”

FAES Liaisons
- Please bring any issues you have with the new FAES insurance to the two FAES liaisons so they can relay it to FAES. The new insurance started in January.
- FAES is updating their registration website so if you run into problems please let the FAES liaisons know.
- FAES is moving their offices to building 10. They will be located on the 1st floor across from the new FAES bookstore/coffee shop
- FAES is thinking about starting an FAES membership where fellows pay $20-25/year for a membership and receive benefits such as discounts to classes of the bookstore
A survey was administered to the fellows at the February meeting and once the results are assessed a more specific survey will be distributed to all the NIH fellows via the Fellow-L listserv.

**R&W Liaisons**

The cross fit program is one of R&W’s most popular programs. However, they will be cutting the program very soon

- The current cost is $75/month
- Their plan is to continue a cross fit program just not the current program, most likely with a new instructor
- The weight lifting club still exists and they are continuing as normal so in the meantime you can life with them. There is no fee

Michael Donovan is no longer with the R&W

The new R&W website has gone live so please let Jeanne know if you experience any problems

There are no formal intramural sports leagues offered through the NIH or R&W

**FARE Committee**

- The abstract submission site will be open from 2-14-14 through 3-17-14.
- ALL Felcom representatives are required to judge FARE abstracts so please register as a judge when you receive an e-mail asking for judges

**Mentoring Committee**

- Thinking about drafting a mentee bill of rights and posting it on the OITE website
- Thinking about drafting a dialogue flow chart for postdocs to use when talking with their mentor
  - It will give advice as to how to begin conversations and respond to certain questions/comments from your mentor
- The mentoring committee is looking for members so please lookout for e-mails from them announcing meetings
- A mentoring survey was sent to NIH postdocs/fellows in 2011
  - 80% of respondents were happy or very happy with their mentoring
- If you have issues with you mentoring or feel you are receiving poor mentoring there are several people you can turn to
  - Branch Chief
  - Training Director
  - Scientific Director
  - OITE
SUBCOMMITTEE & LIAISON REPORTS

Animal Research Advisory Committee

Nothing to Report.

Career Development Committee

The Career Development committee last met on 1/9/13 and our next scheduled meeting is on 2/6/14. We did not have an event in January. Our next seminar will be “Careers in Medical/Science Writing and Editing” on 2/18/14 in Building 10, Masur Auditorium, from 3-5 pm.

Childcare Board Liaison

1. The Back-Up Care Pilot Program will be recommended by the Child Care Board for continuing support through 2015, the program is currently funded until September 2014. The board’s recommendation was approved to be submitted to Dr. Collins with amendments.

   NOT MANY FELLOWS KNOW ABOUT THIS PROGRAM, but fellows are eligible. The service finds childcare for you when your regular one is unavailable. It can also be used nationwide, ALSO WHEN TRAVELLING TO A CONFERENCE


2. Update on the new Northwest Child Care Center:
   a. Construction of the new center will begin in the next few months and is expected to take ~1 year to complete.
   b. The 33 children that are already enrolled at the ChildKind center will move to the new center once it opens, the current ChildKind facility will be closed.
   c. The new center will accommodate 170 children, so approximately 150 new spaces will be created for children on the waitlist.
   c. The new center is anticipated to open in the Fall of 2015.

3. Issue of Adult Dependent Care was discussed. The recent Life at NIH survey identified Adult Dependent Care, caring for an ill adult family member, as an area of unmet need within the NIH community. The Child Care Board is forming a sub-committee to explore the need to address these issues.

4. A sub-committee is formed on the Trible amendment (In 1985, 40 U.S.C. 590, the “Trible Amendment,” gave Agencies legal authority to use appropriated funds to provide child care in federal facilities. At least 50% of the children enrolled in the child care center must be children of Federal government employees.). Anastasia volunteered to be a part of that committee.

   The committee met Jan 30. Two issues were discussed: 1. Can NIH do something to provide quality childcare for the people on the waiting list (Including fellows)? 2. Can Fellows get childcare subsidy?

   The Childcare board already tried to address both of those issues before with little success. They gave Dr. Gottesman and NIH Women in Science support. Both of those would probably require changing the legislation through OGC/HHS. For this year the deadline for submitting those changes is February. The board agreed that there is not enough time to write it out a proposal to address both of those issues this year. But the 1st possibility they will try to push through. They are thinking of contracting several childcare centers around different (!) NIH campuses (including Frederick and other states) to have places for NIH employee’s children reserved and ensure the quality care in those centers. The Army is doing that for their employees, so it is possible NIH will not have to change the Amendment for this to go through. They were going to discuss this with the Women in Science board Jan 30, afternoon, Dr. Gottesman will be present.
5. The next board meeting will be March 6, 2014.

**Clinical FelCom**

*Kenneth E. Remy (CC) and Sid Kerkar (CC)*

We are currently working on the dates for the second annual clinical fellows day (likely September), the next fellows survey (upcoming next three weeks), and a grant writing workshop for clinical fellows. The share drive and clinical fellows corner will be up and running soon to serve as a resource for clinical fellows. Our next meeting is in early March (email to list serve pending).

**Committee on Scientific Conduct and Ethics**

*Peter Winter*

The NIH Committee on Scientific Conduct and Ethics (CSCE) met on Jan. 24th 2014. Items discussed included:

- Proposed training module on ‘Research Reproducibility’ developed by Dr. Shai Silberberg
- Under discussion were recent articles in Nature indicating many researchers have difficulty reproducing published results.
- Use of a Swedish online Research Ethics course (Currently under development by Dr. Mats Hansson at Uppsala University)
- Continued work with ORI to create a RCR training module for the NIH intramural community

**FAES Liaison**

*Jue Chen (NHLBI), Jia Yan (NIAAA)*

The FAES Board of Directors’ winter board meeting took place on Monday, January 27, 2014. This meeting focused primarily on the purposing of properties owned by FAES on Cedar Lane and Cypress Avenue spanning 4.08 acres of land across from the NIH campus. The board discussed potential educational, housing, and financial operatives of the properties and will vote to sell or keep the properties, pending recommendations from the investment committee. The following is a list of additional updates:

1. During the February FelCom meeting, we will discuss a potential FAES membership for fellows to better serve the fellow community. We will elicit feedback about relevant and useful membership benefits.
2. FAES is working on investigating and implementing improvements to FAES Graduate School’s integrated school information management system. This project aims to investigate the needs of students, faculty, and the registrar and accounting departments regarding school registration and to make subsequent improvements to accessing of records and information in the FAES Graduate School, to be implemented beginning in the Fall 2014 semester. Jue and Jia attended a team meeting on Thursday, January 23, 2014 and will attend future meetings. Fellows are encouraged to contact both Jue ([jue.chen@nih.gov](mailto:jue.chen@nih.gov)) and Jia ([jia.yan@nih.gov](mailto:jia.yan@nih.gov)) with any questions or input, or if they would like to be involved in a focus group on these issues.
3. The FAES Graduate School, Insurance, and Administrative Offices are currently moving into the newly renovated space in the Clinical Center. Offices will open there on Monday, February 10th. The new location is in Room 1N241 of Building 10, which down the north corridor near the FAES coffee shop.

**FARE Committee**

*Sudhir Rai (NICHD) & Hien Dang (NCI)*
Members: Jarcho Johanna (NIMH), Jessica Mann(NIAID), Jessica Roberts(NCI), Tuan Nguyen(NIAAA), Jessica Pierce(NIDDK), Tanchun Wang(NIDDK), Jitti Chaisaingmongkoi(NCI), Zhou Bing(NINDS), Aflaki Elma(NHGRI), Steve Parker(NIGMS), Preeti Subramanian(NEI), Michael Lehmann(NIMH), Dennis Watson(NICHD), Brajendra Tripathi (NCI), Hien Dan(NCI), Sudhir K Rai (NICHD).

The committee met to discuss updating the website, advertising and finalizing the FARE-2015 schedule. The FARE 2015 competition will run from February 14th to March 17th, 2014. A new addition to the website will be a PDF of “How to write a FARE abstract.” Announcement of the competition will occur through several media including, institute newsletters, NIH publications and OITE email. We ask that members of Felcom help place posters advertising FARE 2015 around their respective buildings. We appreciate your support and look forward to a great FARE season.

Graduate Medical Education Committee

Dawn Ionescu & Ali Abbas Syed

There will be an open GMEC representative position will be open in June. The election will be held on Monday March 3 at 4:30PM at the Clin Fel Comm meeting.

A new committee will be working in order to improve Clinical Quality and Patient Safety. They are looking for 2 (or more) fellow representatives to be on this committee. The fellow will assist in reviewing cases to determine the presence and severity of medical errors, as well as to identify opportunities for improvement of patient safety based on Global Trigger Tool (GTT) data (GTT aims to identify patient errors based on “triggers” identified in CRIS, i.e. acute dialysis, transfer to higher level of care, etc.). Interested fellows should contact Laura Lee at llee@nih.gov

The GMEC reps will likely be asked to join a subcommittee of GMEC called the Comprehensive Program Review committee.

Human Subjects Research Advisory Committee

Jeanelle Spencer

No report submitted

IPRWH Liaison

Ni Hong

No report submitted

Medical Executive Committee

Kenneth E. Remy (CC) and Sid Kerkar (CC)

Nothing to Report at this time.

NPA Liaison

Monica Deshpande & Tara Burke

No report submitted

Recreation and Welfare Committee

Jeanne Morin-Leisk
Nothing new to report. We are planning the on campus NIH Safra Family Lodge food drive for March and April and working with R&W to set this up.

2 new After School programs available both in NW DC: Bancroft and Truesdell If you have interest in participating please contact me at shuhui.chen@nih.gov or John Meagher at reset@resetonline.org. Please note that this opportunity is open to the community at large and not limited to just fellows.

Advertisements sent out: Montgomery County Science Fair Judges Need to advertise: Deadline for Judge Registration is February 17, 2014 on http://sciencemontgomery.org to register as a Category Judge and to obtain more information about the fair and the judging process. We have Judging Criteria, Judging Guidelines, Category Descriptions, a detailed Fair Schedule and Directions to the FDA posted on our web site.

The Montgomery County Science Fair is an opportunity for several hundred High School and Middle School students to think creatively, problem solve, learn how to carry out a science experiment and have some fun while doing so. Our Fair’s success depends upon the many area scientists who volunteer to judge at the Fair. Saturday, March 15, 2014 at the FDA White Oak Campus, 10903 New Hampshire Avenue, Silver Spring, MD 20993. Judging begins at 9:30 am to no later than 5 pm. Lunch and snacks will be provided.

JUDGING SCHEDULE The Judging preview period (students absent) is from 9:30 am – 12:15 pm. The Judging Interviews (students present) begin at 1:00 pm and should be finished by 4:00 pm. All award decisions need to be submitted by 5:00 pm.

FAES partnership/opportunities

- Advertise teaching opportunities within FAES for fellows to have curriculum development experiences.
  - There are 2 postdoc lead courses being taught in the Spring. Selection has been closed, but there will possibly be other opportunities for the Fall if these are successful:
    - Forensic Science
    - Personalized Medicine

- Segway to branch Outreach to local Universities?

DC Food Kitchen

- Tilman is following up on this venture-Possible dates in August or October.

Social Committee

Members: Shu Hui Chen (NIAID)
**Training Directors Committee**

*Cristina Rangel and Kenneth Remy*

During the January 16th TDC meeting Mr. Andrew Ryscavage presented the NIH Portugal Postdoctoral Fellow Support Program, a pilot agreement between the NIH and the Foundation for Science and Technology of Portugal (FIC). The Program aim is to build a framework for the top Portuguese science graduates to come to the NIH to receive mentoring and training, facilitate their return to Portugal by ensuring funding (start-up grants), and possibly to continue collaborations established here. This agreement is similar with those established with Brazil, Japan, and Korea.

TDC continued the discussion about future activities and goals for the committee, to possibly include retreats, workshops to assist Training Directors in needed skills, providing an opportunity for presentations, and building a stronger relationship with FelCom.

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**Visiting Fellows Committee**

*David Sanchez-Martin & Jithesh Veetil*

**VFC Flyer at DIS**

In an effort to widen the awareness about VFC and Felcom activities to the international community at NIH, VFC has now prepared a flyer in discussion with Felcom, DIS and OITE. The flyer has received its final approval and is included along with information packet for the new fellows arriving at DIS.

**International Expo 2014:** The Visiting Fellows Committee and OITE are organizing the International Expo on 9th Sept 2014. The Expo is an opportunity for exploring careers all over the world. Embassies, companies, research institutes and more are expected to attend. We are currently recruiting volunteers. Please, publicize to your contacts and subcommittees. Anyone interested in participating, please contact:

- Jithesh (jithesh.velichamthotuveetil@nih.gov)
- David (david.sanchezmartin@nih.gov)

**VFC Newsletter**

VFC regularly publishes aits Newsletter which provides opportunities for fellows to write articles on a variety of topics. The new edition as well as previous editions are posted at: [https://www.training.nih.gov/vfc_newsletter](https://www.training.nih.gov/vfc_newsletter)

Interested in writing/editing?: The Visiting Fellows Committee is looking for fellows who are interested in writers and editors for the VFC-Newsletter. The Newsletter is dedicated to providing the NIH Fellow community with news from home, information about overseas funding and research opportunities, sharing success stories, and providing relevant career and professional information. Being a part of the VFC-Newsletter production is an excellent opportunity for fellows interested in science writing and editing careers to gain valuable experience, develop transferable skills, and add to their science writing portfolio. If you are interested in being a part of the VFC-Newsletter team, please submit a statement of intent, not greater than 150 words, to Dr. Anne Miermont-Eltejaye at anne.miermont-eltejaye@nih.gov.

**Science Voices from Home (SVH)**

VFC organizes and hosts the Science Voices from Home (SVH) program for fellows interested in careers abroad. In February, VFC-SVH will host 2 events. On February 12th – on SVH focusing Sweden and on February 26th, SVH focusing Australia, with Dr. Rolf Brandt from RDDT Laboratories (Melbourne)

**Interested to volunteer for SVH?:** Are you a Visiting Fellow looking to broaden your professional skills set and seeking overseas networking opportunities? Would you like to be involved in organizing activities within the NIH and gain leadership skills? Then look no further!

The Visiting Fellows’ Committee (VFC) is seeking people to help coordinate Science Voices from Home (SVH) events.
Staying in touch with the scientific community in your own home country and keeping up on research and funding opportunities can be very challenging. You are not alone - many other Visiting Fellows are trying to do the very same thing. So why not be proactive in helping yourself and your colleagues in the Visiting Fellows’ community by participating in coordinating seminars for the VFC’s Science Voices from Home program. The SVH subcommittee organizes informal, interactive meetings and seminars between scientists from around the world and NIH fellows interested in research opportunities abroad. We also reach out to embassies and international research organizations to disseminate information on new programs and initiatives. Getting involved in our events is a great way to network, to get current information on jobs and grant opportunities, and to sharpen your organizational skills.

If you are interested in joining the Science Voices from Home team, and being a part of the VFC mission to provide information, opportunities, and resources to the NIH Visiting Fellows’ community, please contact Martin Lang (martin.lang@nih.gov).

**Brown Bag Series:** VFC organizes a series of brown bags about topics of interest for Visiting Fellows. The next one, will be on resources available at NIH through FAES, specifically addressing options and opportunities for Visiting Fellows. Event Details will be circulated soon. If you have any questions regarding Brown Bag, please contact, Masfique Mehedi (masfique.mehedi@nih.gov) or Ravi Yedidi at (yedidirs@helix.nih.gov).

**Join VFC…** VFC is currently recruiting interested visiting fellows to join various other projects at VFC. All visiting fellows who are interested in participating and bringing fresh ideas of activities to promote international community and career development are encourage joining the VFC monthly meeting held at 4:00pm in Bld 2, Rm 2W15, the second Monday of the month.

**WALS Committee**

*Pere Puigbo Avalos and Nermi Parrow*

No report submitted

**Women Scientist Advisors Committee**

*Clarisa Buckner (NIAID) and Ulrike Klenke (NINDS)*

The WSA held their quarterly meeting on January 24th to discuss the NIH Salary Survey for tenure track and tenured investigators and Sheryl Sandberg’s book, “Lean In: Women, Work and the Will to Lead”.

The meeting was well attended. Per last meeting, WSA representatives were asked to discuss the results of the NIH internal salary survey (initiated by WSA) showing discrepancies in salaries between male and female, and basic and clinical investigators, with their institute’s scientific director. This survey opened many eyes and got the discussion going. Many institutes performed their own statistical analyses and modeling. Many representatives had discussions with their institute directors and were able to provide feedback to the committee. All representatives said their directors were very positive. However, the question became how the discrepancies could be rectified. Dr. Gottesman stated that the next step was for the WSA representatives to work with their respective SDs to come up with a list of investigators needing salary adjustments. WSAs could help with the process by developing detailed memos for the targeted individuals in support of salary adjustment. Dr. Gottesman expressed that discrepancies of 6% or less could be fixed within individual institutes, but larger adjustments would be addressed by OIR on a case-by-case basis.

Due to the enlightening and insightful discussion about the salary survey, the discussion of Sheryl Sandberg’s book was postponed until next meeting.
The next WSA event will be the **WSA Scholars Symposium scheduled for March 21st, 2014**. This symposium highlights the work of two female postdoctoral fellows who received a 2014 FARE award, Drs. Wei-na Cong (NIA) and Sarah Cohen (NICHD). In addition, the symposium provides an opportunity for networking during the social hour following the seminar.

**The next WSA meeting is April 25th, 2014.**

**NIAID**

*Shu Hui Chen*

January is National Mentor month. NIAID will be presenting 2 mentor awards this year. Dr. Hans Christian Ackerman, MD PhD and Dr. Shyam Kotttilil, MD PhD will be presented the 2014 Outstanding mentor Award January 29, 2014, 1PM, Building 50, R-1227. This is the first time we have separated the Mentor Award from the NIAID Fellows Training Retreat. The Fellows Advisory Committee felt it was merited to have this honor separate from the Training Retreat to stress the importance to recognize the importance of leadership, skill, and ability in mentoring fellows in life and in future careers. In conjunction with National Mentor month the NIAID have invited Dr. Jessica Faupel-Badger, PhD, MPH Director, PRAT program, NIGMS & Dr. Jackie A. Lavigne, PhD, MPH Chief, Office of Education, DCEG, NCI to conduct a mentoring workshop for NIAID fellows entitled: **Mentoring Relationships: Understanding, Developing and Making the Most of Them**. As the title suggests, the workshop is help fellows understand how to develop and make the most of mentoring relationships. In addition to the mentoring events happening this month the FAC has been busy planning the details and logistics for the NIAID Fellows Retreat. We have been working with NIAID’S Office of Training and Diversity under the guidance of Dr. Wendy Fibison and Dr. Kathy Zoon in all stages of planning the 8th Annual NIAID Fellows Retreat. This year we have focused on the theme of transitions and transitioning and tied these ideas together with the title: **NIAID Fellows Seizing Opportunities**. We have focused on the bringing panelists to speak about their experiences in finding jobs at the bench and away from the bench to help fellows think about future careers and career paths. The FAC has invited world re-known career advice specialist Dr. Peter Fiske, CEO of PaxWater, Inc., to present on “**Communicating and Selling as a Scientist**” and “**Entrepreneurship**”. The retreat is scheduled for Monday, March 3, 2014 in Building 60 Cloisters.

**NIA- Baltimore**

No report submitted

**NIDDK**

*Nadine Samara*

I just wanted to report that we at NIDDK are currently planning the Fellows' Conference for April 23-24, 2014.

**NIEHS-North Carolina**

*Kristin Gabor and Kym Gowdy*

**Scientific Careers**

- Tammy Collins of the OFCD is working to generate an Alumni database and has asked the NIEHS trainees assembly for assistance. This will encompass an NIEHS exit interview and ideally will include several years of annual follow-up.
- Planning for 2014 NIEHS Biomedical Career Symposium is underway. This year’s keynote speaker will be Alaina Levine of Quantum Success Solutions. We just received budget approval from NIH and will be able to host 10 workshop speakers and 10 career panel sessions.
Social
- The NTA fellows social committee organized a Chinese New Year party on 1.31.14 which was a success
- Next Thursday meetup at Fullsteam Brewery will be held on February 27, 2014

Outreach
- No recent updates.

NCI-Frederick
Payal Khanna
No report submitted

FDA CBER/CDER Fellows Association
Evgeniya Volkova
Nothing to report.

NEI
Ping Chen
Nothing to Report.